

Request for Printing Quote

Date: _____
Business: _____
Phone: _____
Department: _____
Contact Person: _____
Title: _____
Address: _____
City: _____ State: _____ Zip: _____
FAX: _____

Give Quote as: estimate in writing firm
This is a: new job reprint revised reprint
Format supplied: manuscript camera-ready disk, program: _____

Quantity: _____
Quality: basic good premium showcase
Pages: _____ including cover plus cover self-cover
Colors: _____ Cover colors: 1 2 3 4
Art: halftones line art separations photos transparencies
Special: bleeds knockouts crossovers
Required Proofs: galleys pages blueslines composite

Paper: weight: _____ color: _____ finish: _____
grade: _____ brand name: _____

Cover: weight: _____ C1S C2S
Finish: varnish laminate matte coating UV IR

Binding: none saddle-stitch spiral 3-hole punch
 side-stitch perfect comb paste-bind case

Tip ins: yes no

Shipping: pick up Deliver: UPS USPS FOB

Information on Press

Routine Quality: basic good premium showcase
Highest Quality Possible: basic good premium showcase
Kind of Press: Sheetfed press Web press

Sheet/roll size: _____

Number of Colors per Pass: _____

Minimum Gripper Margin: _____

Registration Tolerance: _____

Signature Imposition: _____

Color-Match System: _____

Printers Marks: inside margins outside margins

Place Business Label or Stamp Here: